



August 1, 2018

To Our Valued Customers,

We at Advanced Imaging Solutions value our customer's overall experience and as a technology company we are always looking for ways to improve upon that experience with innovative software products and customer service.

Because we understand the value of your employees' time, one of the improvements that we are initiating with technology is the meter reporting process. By having this automated solution, it eliminates the need for manual meter requests through phone calls, emails, and web entries.

FM Audit is an automatic meter collection tool that is used to collect meter readings from your print device(s) on a periodic basis. It is easily installed on your network in a matter of minutes and will eliminate the risk of errors or meter estimations. It will also provide you with constant, up-to-date information on your printing infrastructure which can help control costs.

As a valued customer, we are excited to announce that we are offering this product **free of charge to you**. With that being said, effective October 1, 2018 you will be assessed an additional charge if you elect not to install our new automatic meter collection tool. Remember, this will eliminate the hassles that are associated with manually reporting meter reads to Advanced Imaging Solutions.

Moving forward, FM Audit will be our primary source for collecting meter readings. We will no longer accept emails, phone calls, or website submissions.

Attached you will find simple instructions for installing FM Audit and the Technical White Papers that provides a complete explanation of the meter software tool.

If you have any questions, please don't hesitate to contact Michelle Roberts at 574-243-1096 or mroberts@advancedimaging.net.

As always, we appreciate your loyalty, trust and business.

Continuing to serve you,
The Advanced Imaging Solutions Team